

**King Fahd University of Petroleum and Minerals**  
**Department of Mathematics**

Student Name: \_\_\_\_\_ ID # \_\_\_\_\_  
Course: Math/Stat \_\_\_\_\_ Section \_\_\_\_\_ Semester \_\_\_\_\_ Year: \_\_\_\_\_

---

**PART(B): Reasons for awarding the IC-Grade :** (tick one and attach appropriate document )

- (a) Medical reasons
- (b) Personal problems
- (c) Others (specify)

---

**PART(C): Academic status at the time when the IC-Grade is awarded.**

- (a) Number of absences: Excused: \_\_\_\_\_ Unexcused: \_\_\_\_\_
- (b) Points on quizzes: \_\_\_\_\_ out of: \_\_\_\_\_
- (c) Points on tests: \_\_\_\_\_ out of: \_\_\_\_\_
- (d) Homework and other assignments: \_\_\_\_\_ out of: \_\_\_\_\_

Total score secured by the student in all of the above (a-d) during the semester: \_\_\_\_\_ out of: \_\_\_\_\_

---

**PART(D): Conditions for removal of the IC-Grade:**

During the semester: \_\_\_\_\_ of the year: \_\_\_\_\_ the student needs to take: (Circle the appropriate)

- (a) a midterm test (out of: \_\_\_\_\_)
- (b) a final exam (out of: \_\_\_\_\_)
- (c) other assignments (out of: \_\_\_\_\_)

---

**Important Notes:**

- (a) It is the responsibility of the student to contact his instructor next semester and arrange with him the time and methods of completing his work in order to remove the IC-Grade.
- (b) The final grade of the student will be determined on the basis of class-work in part (C) and the other requirements specified in part (D).
- (c) The IC-Grade should be changed by the last day of classes of the next academic semester, otherwise it will be automatically changed to F by the registrar.

---

**Instructor's Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

---

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

**Approved by:**

---

**Prof. Monther Alfuraidan**  
**Chairman, Department of Mathematics**